Section 1: Introduction

The California State Auditor (state auditor) is responsible for conducting audits requested by the Legislature and approved by the Joint Legislative Audit Committee (JLAC). In April 2014 the JLAC directed the state auditor to conduct an audit of the funds administered by the Judicial Branch of California and the Administrative Office of the Courts (AOC). The objectives for this audit are included in the email that contained the link to this survey. We will use the results of this audit to inform policymakers and to make recommendations for improving the AOC's efficiency and effectiveness.

As part of this audit, it is critical that we obtain feedback from the 58 trial courts regarding the services they receive from the AOC. This survey focuses on those services that the AOC indicates it provides to the trial courts. In fact, as a part of its Essential Services Review the AOC has created and placed a list on its Web site indicating that the AOC provides 280 different services, in 19 service areas, to the trial courts—refer to http://www.courts.ca.gov/documents/AOC_Services.pdf for this list or, if you like, we can e-mail this list to you. Our survey is intended to comprehensively assess the value of these services to the trial courts. The time needed to complete the survey will vary by trial court, but it will likely be several hours. Also, many courts may find it necessary to take the time to coordinate a group response among managers over different areas. We recognize that your time is valuable and that the survey will take careful thought and consideration to complete. Because our intent is to assess the value of the AOC's services relative to the cost for the AOC to provide them, your trial court's feedback about the services you use, the need for these services, and the quality of service you receive is vital to our evaluation.

The survey is organized into four sections: this Introduction section; a Validation section; an Evaluation section that is divided into 19 areas of AOC services that we ask you to evaluate; and the Concluding section.

In the Validation section, we ask that you provide your survey code and contact information for the person at your trial court who will be leading your effort to complete the survey.

In the Evaluation section, we first ask that you answer two simple questions about each service listed under each of the 19 service areas: does your trial court consider the AOC service to be valuable, and is this an AOC service that your trial court has used. For either question, by checking the box you are answering yes, while a blank answer is no. After answering these two questions, we ask that you answer three additional questions to rate your trial court's experience with that particular service area. We also include a comment box to allow you

to add any comments that your trial court would like to make about each service area. Apart from minor edits to clarify some services and the deletion of several repeated services, we have included in this Evaluation section all services from the AOC's list on its Web site.

The Concluding section asks that your trial court respond to several high-level questions regarding the services that the AOC provides. We also ask that you evaluate the relative importance of the services that your trial court receives from each AOC office. Lastly, the Concluding section has a comment box for your trial court to provide any additional comments for the survey or for any additional information that you believe is relevant and useful to our audit.

Section 1: Introduction

To ensure the integrity of the survey responses, please note that we are using a survey code to validate that you are the Court Executive Officer for your county's trial court. We are unable to use your response without the survey code. We provided your survey code in the e-mail containing the link to this survey. Your responses will most likely be used in one or more tables or graphics in the audit report we issue, and we also anticipate that our audit report will include some of the quotes that the trial courts provide in their survey responses. If we use a quote from your trial court, we will provide you an opportunity to review that quote before we issue our audit report. After the audit report is publicly issued, which we estimate will be in late 2014, your survey response will be included in our workpapers which may be released pursuant to a public records act request.

Finally, please note that Survey Monkey will save your answers whenever you exit the survey, so you may choose to complete the survey over the course of several sittings. In addition, you may pass this survey between multiple computers and multiple people. However, please note that the survey must be completed in the order that each question appears—you may not skip questions. Thus, to facilitate a group response to the survey, we suggest you consider first recording your responses and comments on a print-outs of the PDF copy of the survey that we sent in the email, and then entering them into Survey Monkey. Coordinating a group response will allow multiple managers within your court who have experience with particular types of AOC services to complete the parts of the survey that pertain to their experience. Alternatively, if you wish to pass the online survey between multiple people, you may do so by forwarding the email that contained the link to this survey. In this case we suggest that you refer to the PDF copy of the survey to see the order in which questions appear and to determine who within your trial court will answer each section.

We ask that you submit the completed survey within the next six weeks, with your responses due to us by close of business on **Friday**, **July 25**th, **2014.** We will send periodic reminders of this due date.

Please note that California Government Code, Section 8545(b), requires the state auditor to keep confidential information pertaining to any audit not yet completed. We appreciate your assistance in keeping this survey confidential until the audit report is made public, and not sharing it with others outside of your trial court.

If you have any questions about the survey or how to use Survey Monkey, please contact Whitney Smith, Senior Auditor, at (916) 445-0255 or you may e-mail her at aocsurvey@auditor.ca.gov.

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Thank you again for your participation and we greatly value your feedback.

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Section 2: Validation	n
*2. Please identify survey, and prov	y the name of the person who will be leading your court's effort to complete the vide their contact information.
Name	
Phone	
Email	

3. Access Services		
	Have used this service	Consider service to be valuable
1. Self-Help legal, training, program, education support		
2. Sargent Shriver Civil Counsel Pilot Program		
3. Self-Help Center, Family Law Information Centers, Model Self- Projects Funding		
4. Equal Access Funds		
5. Judicial Branch Self-Help Website and resources		
6. On-line Document Assembly/Forms Completion Programs		
7. American with Disabilities Act subject matter expertise provided in response to individual court requests for assistance with resolving a specific ADA issue, and ADA training specialized for individual trial courts		
8. Administration and management of the JusticeCorps volunteer program		
9. Plain language forms and instructions		
10. Support to Civics Education program to improve civic learning and public understanding of the Judicial Branch including the California Task Force on K-12 Civics Learning		
*4. Please select the rating that best reflects the overall quality received for this group of services. If you have not used any o please select the "no opinion" option. Excellent Good Satisfactory Fair		
	0	9

2014-107 AOC Services ***5.** How important, overall, is this group of services to your trial court operations? Somewhat Somewhat Very Important Neutral Unimportant Important Unimportant <u>•</u> 0 ***6.** Have cuts to your budget made this group of services, overall, more important or less important to your operations? Much more Somewhat more Somewhat less Much less No Change important important important important 0 **Additional Comments**

7. Audit Services					Have used this service	Consider service to be valuable
11. Regular financia	al, operational,	and compliance	audits			-
12. Special investig losses, etc.	ations concerni	ng misappropriat	tion of fur	nds, potential		П
13. Non-audit consu	ultative reviews					П
14. Technical advice requirements	e regarding aud	t, accounting co	mpliance,	and operational		
15. Whistleblower H	Hotline responsi	bility				
*8. Please select to received for this please select the "received for the "received	group of service no opinion" opt Good S	es. If you have ion. atisfactory	not used Fair	any of the above	No Opinion	
•	•	•	•	•	•	
*9. How important	t, overall, is thi	s group of servi	ices to yo	ur trial court ope	erations?	
Very Important	Somewhat Important	Neutral		Somewhat Unimportant	Unimportant	
•	•	•		•	•	

2014-107 AOC Services *10. Have cuts to your budget made this group of services, overall, more important or less important to your operations? Much more Somewhat more Somewhat less Much less No Change important important important important 0 • **Additional Comments**

11. Capital Projects and Facilities Services		
	Have used this service	Consider service to be valuable
16. Fiscal management, oversight and accountability functions for the judicial branch capital outlay program including cash flow projections for various construction funds		
17. Site selection, due diligence and negotiation of acquisition agreements for capital projects and staff services to Project Advisory Groups comprised of court and justice partner stakeholders	Г	
18. Management of California Environmental Quality Act responsibilities to comply with regulatory statute, including community hearings on capital project impacts	_	_
19. Creation, management and implementation of related procedures reflecting best practices for new courthouse design and construction	Г	
20. Preparation of fiscal data for Five Year Infrastructure Plan and fiscal documents	-	-
21. Selection of capital building systems and equipment based on life-cycle analysis of long-term costs	П	
22. Development and implementation of risk management for capital projects and court facilities	■	_
23. Development and implementation of property and commercial insurance programs for judicial branch entities, and as requested assistance with their property and liability insurance needs	П	
24. Oversight of the design and installation of audio-visual low voltage technical infrastructure in court facilities, and	-	П

2014-107 AOC Services development of statewide standards for use of video over the technical infrastructure 25. Subject matter expertise on health and safety issues and technical assistance relating to fire prevention 26. Operations and maintenance of court facilities which includes П physical, financial, and contractual management and delivery of routine operations and maintenance services, and provision of utilities and insurance П 27. Management of 24/7 call center for maintenance of branch facilities П 28. Monitoring of ongoing compliance with state and local environmental regulations which pertain to the operational life of a facility 29. Negotiation and administration of AOC and court-funded П leases, licenses, and other occupancy, and renegotiation of leases to generate space reduction and rent savings 30. Management of disposition for facilities no longer needed for court operations and facilities permanently and temporarily closed by court due to fiscal constraints 31. Provision of deferred maintenance and functional П improvements 32. Development, implementation, and management of the preventive maintenance program for assets 33. Management of 22 parking facilities across the state for court, jury, and public parking spaces 34. Management of Facilities Event Licensing for third party use of court facilities 35. Administration of the delegated authority pilot project in П which four courts are performing their own facilities maintenance 36. Maintenance and administration of the Computer Aided Facility

2014-107 AOC Services						
Management (CAFM) System to dispatch Service Work Order requests and authorize lease payments						
37. Sustainability program to manage utility resource demands, implementing energy conservation modifications to reduce long-term energy costs						
12. Delivery of professional project management and related services for capital projects, including:						
	Have used this service	Consider service to be valuable				
38. Architectural and engineering design services	□					
39. Environmental analyses of potential courthouse construction sites						
40. Construction inspection services program for capital projects, facility modification, and facility management programs		-				
41. Functional and space planning and programming						
42. Approval by authorities having jurisdiction	■					
43. Sustainable design and design approval						
44. Construction execution delivery including commissioning services		•				
45. Completion and occupancy and transition planning						
46. Preparation for and administration of all internal and external State (Judicial, Executive, and Legislative) and other approvals	_	•				

Have used this service to be valuable 47. Program Management 48. Prioritization Methodology 49. Trial Court Facilities Standards 50. Site Selection and Acquisition 51. Contracting 52. Seismic Analysis of Leases	13. Establishment	and implement	ation of policies 1	for the iudic	ial branch capita	al program,
47. Program Management 48. Prioritization Methodology 49. Trial Court Facilities Standards 50. Site Selection and Acquisition 51. Contracting 52. Seismic Analysis of Leases 53. Relocation Services *14. Please select the rating that best reflects the overall quality of service that you have received for this group of services. If you have not used any of the above services, please select the "no opinion" option. Excellent Good Satisfactory Fair Poor No Opinion *15. How important, overall, is this group of services to your trial court operations? Very Important Somewhat Important Neutral Somewhat Unimportant Unimportant	including:					p. 0 3 ,
48. Prioritization Methodology 49. Trial Court Facilities Standards 50. Site Selection and Acquisition 51. Contracting 52. Seismic Analysis of Leases 53. Relocation Services *14. Please select the rating that best reflects the overall quality of service that you have received for this group of services. If you have not used any of the above services, please select the "no opinion" option. Excellent Good Satisfactory Fair Poor No Opinion *15. How important, overall, is this group of services to your trial court operations? Very Important Somewhat Important Neutral Somewhat Unimportant Unimportant						service to be
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51. Contracting 52. Seismic Analysis of Leases 53. Relocation Services *14. Please select the rating that best reflects the overall quality of service that you have received for this group of services. If you have not used any of the above services, blease select the "no opinion" option. Excellent Good Satisfactory Fair Poor No Opinion *15. How important, overall, is this group of services to your trial court operations? Very Important Somewhat Important Neutral Unimportant Unimportant	49. Trial Court Faci	ilities Standards				
52. Seismic Analysis of Leases 53. Relocation Services *14. Please select the rating that best reflects the overall quality of service that you have received for this group of services. If you have not used any of the above services, please select the "no opinion" option. Excellent Good Satisfactory Fair Poor No Opinion *15. How important, overall, is this group of services to your trial court operations? Very Important Somewhat Important Neutral Somewhat Unimportant Unimportant	50. Site Selection a	and Acquisition				
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	Excellent •	Good S ant, overall, is t	Satisfactory •	ices to your	• trial court oper	9
	Excellent • *15. How importa	Good S ant, overall, is the Somewhat	Satisfactory • his group of serv	i ces to your So	trial court oper mewhat	ations?
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2014-107 AOC Services *16. Have cuts to your budget made this group of services, overall, more important or less important to your operations? Much more Somewhat more Somewhat less Much less No Change important important important important 0 • **Additional Comments**

17. Collaborative Courts Services	Have used this service	Consider service to be valuable
54. Legal, training, and program assistance to support Community Courts	_	
55. Legal, training, and program assistance to support Dependency and Juvenile Drug Courts		
56. Legal, training, and program assistance to support DUI Courts		┇
57. Legal, training, and program assistance to support Adult and Juvenile Justice Drug Courts		
58. Legal, training, and program assistance to support Elder Courts	_	
59. Legal, training, and program assistance to support Homeless Courts		
60. Legal, training, and program assistance to support Mental Health Courts: Adults and Dependency and Juvenile Justice		
61. Legal, training, and program assistance to support Reentry Courts for parolees and realigned populations	П	
62. Legal, training, and program assistance to support Unified Courts for Families		
63. Legal, training, and program assistance to support Veterans Courts and Military Families		
64. Legal, training, and program assistance to support Youth/Peer Courts)		
65. Substance Abuse Focus Grants funding		
66. Research and analysis assistance		

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67. Cost benefit studies of collaborative courts

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***18.** Please select the rating that best reflects the overall quality of service that you have received for this group of services. If you have not used any of the above services, please select the "no opinion" option.

Excellent Good Satisfactory Fair No Opinion Poor

*19. How important, overall, is this group of services to your trial court operations?

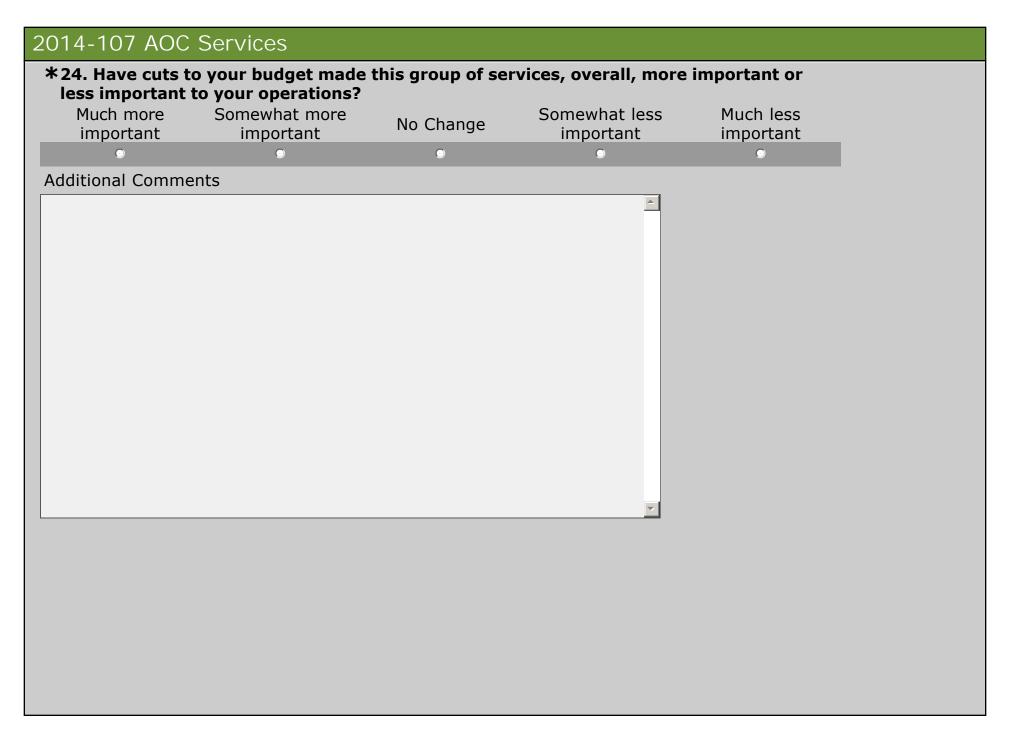
Somewhat Somewhat Unimportant Very Important Neutral Important Unimportant 0 •

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2014-107 AOC Services *20. Have cuts to your budget made this group of services, overall, more important or less important to your operations? Much more Somewhat more Somewhat less Much less No Change important important important important 0 • **Additional Comments**

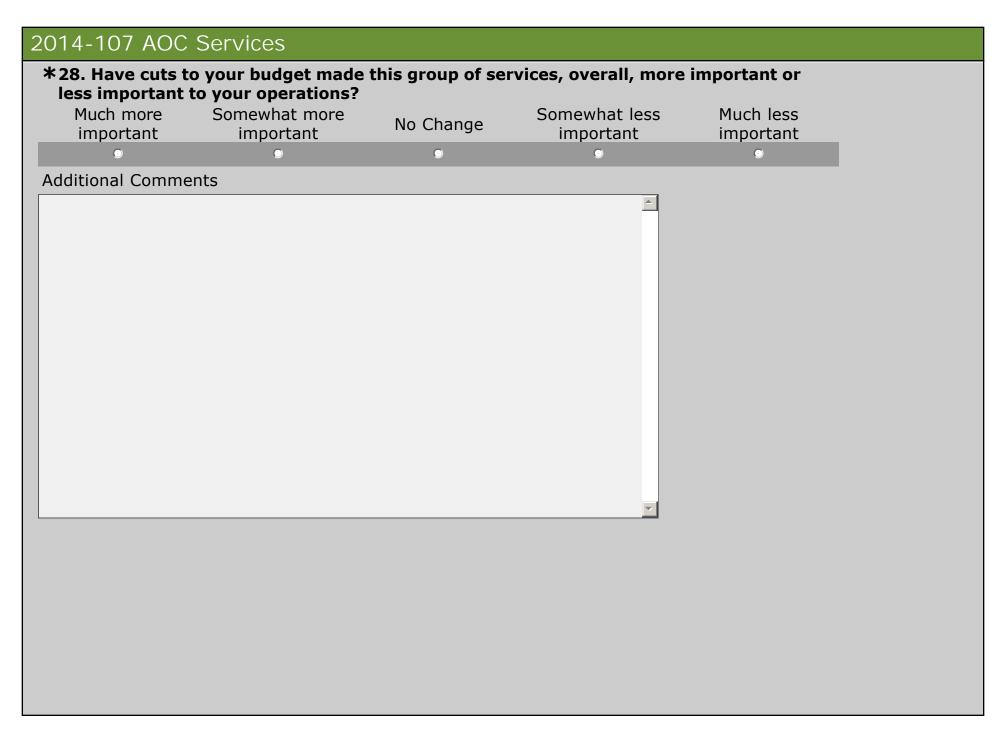
21. Communications Services	Have used this service	Consider service to be valuable
68. Communications support to the Chief Justice in her Supreme Court, Judicial Council, Judicial Branch, and Commission on Judicial Appointments roles		
69. Coordination of Judicial Council Meeting communications activities, including the drafting and dissemination of pre- and post-meeting summaries to the judicial branch, drafting of leadership remarks, coordination of photography, video, and audio requirements, and web updates and tweets to promote the meeting		
70. Research, drafting and distribution of the weekly email briefing (Court News Update) on judicial administration and related topics, and urgent updates and briefings as requested (Court News Alerts, Court News Briefs) to the judicial branch	Ξ	-
71. Drafts speeches, remarks, talking points, briefing sheets, or backgrounders to support the Chief Justice's engagement calendar	П	П
72. Communications strategy, consulting, and implementation to Judicial Branch Capital Program and the Office of Real Estate and Facilities Management Program and their Judicial Council oversight committees—the Court Facilities Advisory Committee and the Trial Court Facility Modification Advisory Committee	-	-
73. Management and content updates on the California Courts, Serranus, and AOC Intranet websites for programs, projects, and initiatives		
74. Consultation and counsel on media strategies for programs, projects, and initiatives		
75. Research and response to inquiries from the courts, media, and the		

Input on strategy for news releases, drafting and dissemination and onitoring and reporting on coverage Management of content strategy, publishing, and metrics evaluation for cial media channels including You Tube and Twitter and consultation with mer judicial branch entities on their programs Photography support for judicial council and judicial branch programs, ojects, and initiatives 2. Please select the rating that best reflects the overall quality of service that you have ecceived for this group of services. If you have not used any of the above services, ase select the "no opinion" option. Excellent Good Satisfactory Fair Poor No Opinion	monitoring and reporting on coverage 77. Management of content strategy, publishing, and metrics evaluation for social media channels including You Tube and Twitter and consultation with				
Management of content strategy, publishing, and metrics evaluation for cial media channels including You Tube and Twitter and consultation with her judicial branch entities on their programs Photography support for judicial council and judicial branch programs, ojects, and initiatives 2. Please select the rating that best reflects the overall quality of service that you have eccived for this group of services. If you have not used any of the above services, ase select the "no opinion" option. Excellent Good Satisfactory Fair Poor No Opinion 3. How important, overall, is this group of services to your trial court operations? ery Important Somewhat Important Neutral Unimportant Unimportant	monitoring and reporting on coverage 77. Management of content strategy, publishing, and metrics evaluation for social media channels including You Tube and Twitter and consultation with				
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3. How important, overall, is this group of services to your trial court operations? Somewhat Somewhat Unimportant Unimportant	*22. Please select the rating that best reflects the overall quality of service that you have received for this group of services. If you have not used any of the above services, please select the "no opinion" option.				
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ery Important Important Neutral Unimportant Unimportant	*23. How important, overall, is this group of services to your trial court operations? Somewhat Somewhat Somewhat				
	Very Important Important Neutral Unimportant Unimportant				



25. Criminal Justice Services	Have used this service	Consider service to be valuable
79. Technical assistance, training, legal advice, and subject matter expertise on criminal justice realignment including data collection, analysis, and information dissemination	_	
80. Written and oral legal advice provided to individual trial courts on a case-by-case basis on a wide array of criminal law and procedure issues, including new statutory requirements and responsibilities		П
81. Resource identification and liaison activities with outside justice partners (which include sheriffs, probation departments, District Attorneys, public defenders, county supervisors, the legislature, the Governor's office, the Department of Finance, CDCR, and the Department of Justice) on criminal justice realignment implementation	•	•
82. Defining outcome-based criminal justice related metrics in collaboration with justice partners	П	П
83. Data collection and reporting on probation revocations, sentencing outcomes, and other criminal law related issues (California Corrections Performance Incentive Act and criminal justice realignment)	_	_
84. Subject matter expertise, legal advice, and technical assistance with issues relating to traffic related matters		
85. Technical and program assistance and training as part of the California Risk Assessment Pilot Project (CalRAPP)	г	
86. Legal advice and technical assistance with emerging statewide issues related to criminal law and procedures (e.g., implementation of pretrial programs, Affordable Care Act, and prohibited and armed persons with mental illness reporting requirements)		Г

87. Fulfillment of mandates related to the evaluation of certain criminal justice programs *26. Please select the rating that best reflects the overall quality of service that you have received for this group of services. If you have not used any of the above services, please select the "no opinion" option. Excellent Good Satisfactory Fair Poor No Opinion *27. How important, overall, is this group of services to your trial court operations? Very Important Somewhat Important Neutral Unimportant Unimportant
*26. Please select the rating that best reflects the overall quality of service that you have received for this group of services. If you have not used any of the above services, please select the "no opinion" option. Excellent Good Satisfactory Fair Poor No Opinion *27. How important, overall, is this group of services to your trial court operations? Very Important Somewhat Important Neutral Somewhat Unimportant Unimportant
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*27. How important, overall, is this group of services to your trial court operations? Very Important Somewhat Important Neutral Unimportant Unimportant
Very Important Somewhat Neutral Somewhat Unimportant Unimportant
Very Important Important Neutral Unimportant Unimportant



29. Education and Training Services	Have used this service	Consider service to be valuable
88. Judicial ethics training as required for participants in the Commission on Judicial Performance Insurance Program		
89. Institute for Court Management certification program for court managers		П
90. Court Clerk Training Institute		
91. Court manager and supervisor training		
92. ADA Annual Statewide Training and consulting for ADA coordinators		
93. Statewide broadcasts for Trial and Appellate Court judicial officers, CEOs and court staff		
94. Statewide and regional education (i.e., Beyond the Bench)		
95. Development of customized training for the courts (e.g., judicial education, management training, cultural competency training)		П
96. Collaborative statewide, regional, and distance education and multi-disciplinary programs with state and national partners	_	_
97. Training on use of the Computer Aided Facility Management (CAFM) application for requesting, monitoring, and evaluating building services	Г	Г
98. Development of online educational resources for judges, court staff, supervisors and managers		
99. Technical support and video production for Supreme Court outreach and oral argument, Commission of Judicial Appointments	П	П

2014-107 AOC Services hearings, Chief Justice or judicial argument, Commission of Judicial Appointments hearings, Chief Justice or Judicial Council communications, and provision of AV signals to rooms for the public and media 100. Judicial publications: Benchquides, Bench Handbooks, П Benchbooks, Civil Proceedings Benchbooks П П 101. Development of online benchtools for judges to use, including scripts, flow charts and checklists П 102. Development of public guides for children in court, victims' services, and court proceedings for families 103. Job Aids for court staff, supervisors, and managers П 104. Web Ex programmatic instructional support 105. Faculty development program, webinars and online resources to prepare and support statewide and local court faculty 106. Meeting planning, registration and conference services for all education programs, Judicial Council meetings and other AOC meetings П 107. Audio visual support for education and meetings in conference centers, off-site education and outreach, including audio for public broadcast of Judicial Council 108. Jury education materials in support of successful jury participation

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30. Statewide training for new Judicial Officers, including:		
	Have used this service	Consider service to be valuable
109. New Judge Orientation		
110. Primary Assignment Orientations (civil, criminal, probate, dependency, delinquency, family)	Г	
111. B.E. Witkin Judicial College		
31. Statewide education for experienced Judicial Officers and Judicial Officers	udicial Attorne	vs, including:
•	Have used	Consider
	this service	service to be valuable
112. Appellate Justices Institute		
113. Criminal Assignment Courses		
114. Qualifying Ethics Training		
115. Complex Civil and Advanced Civil		
116. California Environmental Quality Act (CEQA)		
117. Domestic Violence courses		
118. Institutes (in civil, criminal, juvenile, family, probate, and rural courts)	-	
119. Institutes for Appellate and Trial Court Attorneys		
32. Statewide Education for Judicial Leaders, including:		
	Have used this service	Consider service to be valuable
120. PJ/CEO Court Management Program		
121. Supervising Judges Institute		

2014-107 AOC Services ***33.** Please select the rating that best reflects the overall quality of service that you have received for this group of services. If you have not used any of the above services, please select the "no opinion" option. Excellent Satisfactory Good No Opinion Fair Poor 0 ***34.** How important, overall, is this group of services to your trial court operations? Somewhat Somewhat Very Important Neutral Unimportant Important Unimportant 0 0 9

2014-107 AOC Services ***35.** Have cuts to your budget made this group of services, overall, more important or less important to your operations? Much more Somewhat more Somewhat less Much less No Change important important important important 0 • **Additional Comments**

36. Family Service	es					
				Have used this service	Consider service to be valuable	
		Support and Funding rt Commissioners a	-			
123. Access to Vi	sitation Progr	am				
124. Information	and technical	assistance to Fam	ily Courts			
125. Family and and needs assess		judicial and staff v	vorkload study		П	
	•	uding Families Cha iintenance and adn			•	
127. Family Dispeducation	ute Resolutior	n support, technica	l assistance, and			
128. Domestic Vi	olence Courts					
129. Domestic Vi	olence Safety	Planning Project				
130. Violence Aga	ainst Women	Education Program				
131. California Co	ourts Protectiv	ve Orders Registry				
*37. Please select the rating that best reflects the overall quality of service that you have received for this group of services. If you have not used any of the above services, please select the "no opinion" option.						
Excellent	Good	Satisfactory	Fair	Poor	No Opinion	
•	•	•	•	•	•	

2014-107 AOC Services *38. How important, overall, is this group of services to your trial court operations? Somewhat Somewhat Neutral Very Important Unimportant Important Unimportant <u>•</u> 0 *39. Have cuts to your budget made this group of services, overall, more important or less important to your operations? Much more Somewhat more Somewhat less Much less No Change important important important important 0 **Additional Comments**

40. Fiscal Services					
				Have used this service	Consider service to be valuable
132. Budgeting					
133. Centralized Trea	sury				
134. Payroll and cont	roller servi	ces			
135. Master contracts	/procurem	ent assistance			
136. Financial Manage	ement - aco	counting and rep	orting		
137. Accounts Payabl	e support			П	
138. Trust Accounting	support				г
139. Financial policies	and proce	dures		П	
140. Fiscal training a	nd assistan	ce			-
141. Grants Administ	ration				
142. Enhanced Collect and counties	tions guide	lines and assista	ince for courts		-
143. Provision and m through the judicial b			mation available	П	П
*41. Please select the rating that best reflects the overall quality of service that you have received for this group of services. If you have not used any of the above services, please select the "no opinion" option.					
Excellent	Good	Satisfactory	Fair	Poor	No Opinion
0	•	•	•	<u> </u>	•

2014-107 AOC Services *42. How important, overall, is this group of services to your trial court operations? Somewhat Somewhat Very Important Neutral Unimportant Important Unimportant <u>•</u> 0 *43. Have cuts to your budget made this group of services, overall, more important or less important to your operations? Much more Somewhat more Somewhat less Much less No Change important important important important 0 **Additional Comments**

44. Human Resources Services						
	Have used this service	Consider service to be valuable				
144. Labor relations and collective bargaining services		□				
145. Employee relations/investigations/progressive discipline/leave management						
146. Judicial payroll and benefits	П	П				
147. Pay and benefits management and administration for employees						
148. Trial court payroll services through Phoenix or ADP		П				
149. Recruitment, classification and compensation assistance	П					
150. Judicial Branch Workers' Compensation program oversight and administration		•				
151. Integrated Disability Management						
*45. Please select the rating that best reflects the overall quality of service that you have received for this group of services. If you have not used any of the above services, please select the "no opinion" option.						
Excellent Good Satisfactory Fair	Poor	No Opinion				
*46. How important, overall, is this group of services to your trial court operations?						
Very Important Somewhat Neutral Somewhat Unimportant		Jnimportant				
		•				

2014-107 AOC Services *47. Have cuts to your budget made this group of services, overall, more important or less important to your operations? Much more Somewhat more Somewhat less Much less No Change important important important important 0 • **Additional Comments**

Section 3: Evaluation

48. Information Technology Services

46. Information recimiology Services	Have used this service	Consider service to be valuable
152. California Courts Protective Order Registry (CCPOR)		
153. Judicial Branch Statistical Information System (JBSIS)		
154. Phoenix Financial, procurement and HR/Payroll System		
155. Computer- Aided Facilities Management System (CAFM)		
156. Uniform Civil Fees System (UCFS)		⊏
157. Appellate Court Case Management System (ACCMS)		
158. Court Appointed Counsel Program (Supreme Court and District Courts of Appeal – Court Appointed Counsel Systems)	•	•
159. California Courts Technology Center (CCTC) including disaster and security services and data integration services	П	
160. Network hosting, security, and support		⊏
161. Technology hardware updates program		
162. Case management systems support: Sustain, V2, V3		_
163. Support to California Law Enforcement Telecommunications System (CLETS)	П	
164. Development and maintenance of the judicial branch public website, Serranus, and other judicial branch websites	•	•
165. Justice Partners Outreach/E-Services		
166. Programmatic, technical and logistical support for WebEx programs	•	•

2014-107 AOC Services *49. Please select the rating that best reflects the overall quality of service that you have received for this group of services. If you have not used any of the above services, please select the "no opinion" option. Excellent Satisfactory Good No Opinion Fair Poor 9 ***50.** How important, overall, is this group of services to your trial court operations? Somewhat Somewhat Very Important Neutral Unimportant Important Unimportant 0 0 0

2014-107 AOC Services *51. Have cuts to your budget made this group of services, overall, more important or less important to your operations? Much more Somewhat more Somewhat less Much less No Change important important important important 0 • **Additional Comments**

Section 3: Evaluation

52. Juvenile Services

	Have used this service	Consider service to be valuable
167. Court-Appointed Special Advocates (CASA) program administration, funding and education	-	_
168. Local Blue Ribbon Commissions training and technical assistance		
169. Court appointed dependency counsel funding, budgeting, and program management	•	_
170. Dependency Representation, Administration, Funding, and Training (DRAFT) program		
171. Juvenile Dependency Counsel Collections Programs		
172. Psychotropic Medication Orders program		
173. Judicial Resources and Technical Assistance Program for dependency cases	•	_
174. Information and technical assistance to juvenile courts		
175. Technical assistance with juvenile court management system data and analytics	•	_
176. Chief Justice's Keeping Kids in School and Out of Court Initiative		
177. California Dependency Online Guide (CalDog)		
178. Child Welfare County Data Profiles Updates		

2014-107 AOC Services ***53.** Please select the rating that best reflects the overall quality of service that you have received for this group of services. If you have not used any of the above services, please select the "no opinion" option. Excellent Satisfactory Good No Opinion Fair Poor 0 ***54.** How important, overall, is this group of services to your trial court operations? Somewhat Somewhat Very Important Neutral Unimportant Important Unimportant 0 0 9

2014-107 AOC Services *55. Have cuts to your budget made this group of services, overall, more important or less important to your operations? Much more Somewhat more Somewhat less Much less No Change important important important important 0 • **Additional Comments**

56. Language Se	ervices				
				Have used this service	Consider service to be valuable
179. Court interpretation maintenance over		ninistration, develo	pment, and	•	_
180. Court interp	reter outreach	and recruitment			
181. Court interp	reter educatio	n and training			
182. Statewide L	anguage Coor	dination			
183. 5-Year Lang	juage Use and	Needs Study			
184. Court Interp	oreter Databas	e Collection Syster	n (CIDCS)		
185. Certified an Interpreters	d Registered N	Master List Mainter	nance of Court	_	
186. Cross-Assig	nment of Cour	t Interpreter Empl	oyees		
187. Translations	s of forms, We	b site, signage an	d other resources		
		y to assist in the ι tract for telephonio		П	
received for the please select the	nis group of se "no opinion"	ervices. If you have option.	the overall quality ve not used any o	f the above s	ervices,
Excellent	Good	Satisfactory	Fair	Poor	No Opinion
<u> </u>	<u> </u>	<u> </u>	<u></u>	<u></u>	<u> </u>

2014-107 AOC Services *58. How important, overall, is this group of services to your trial court operations? Somewhat Somewhat Neutral Very Important Unimportant Important Unimportant <u>•</u> 0 *59. Have cuts to your budget made this group of services, overall, more important or less important to your operations? Much more Somewhat more Somewhat less Much less No Change important important important important 0 **Additional Comments**

Section 5: Evaluation			
60. Legal Services	Have used this service	Consider service to be valuable	
189. Legal support with claims including investigations and responses		-	
190. Management of labor-related matters (such as Public Employment Relations Board hearings and arbitrations)			
191. Management of affirmative litigation		_	
192. Litigation management, including selection and direction of outside counsel to defend courts, judicial officers, court employees, and council members			
193. Legal advice and guidance to courts and education of court staff regarding evolving law affecting employment and labor issues	_	-	
194. Legal advice and consultation on a broad spectrum of judicial administration matters			
195. Legal advice and consultation on transactional business issues, including real estate transactions, solicitations, contracting and the procurement of goods and services, and Court/County MOUs	-	•	
196. Legal advice and representation regarding external audits/investigations			
197. Assistance with responding to subpoenas and disqualification statements			
198. New and amended Local Court rules review and assistance with requests for alternative effective dates			
199. Assistance with evaluation of need for and preparing			

requests for emergency orders 200. Legal advice and assistance with petitions for complex civil case coordination 201. Provision of legal support for acquisition, financing, construction, renovation, operation, and maintenance of court facilities 202. Management of the Commission on Judicial Performance Insurance Program 61. Subject matter expertise and technical assistance with issues, including: Have used this service 203. Access and fairness 204. Appellate practice and procedure 205. Alternative Dispute Resolution 206. Civil and small claims 207. Collaborative courts 208. Complex litigation 209. Family and juvenile law 210. Judicial administration 211. Judicial ethics 212. Subject matter expertise 213. Jury instructions 214. Probation and mental health	2014-107 AOC Services		
case coordination 201. Provision of legal support for acquisition, financing, construction, renovation, operation, and maintenance of court facilities 202. Management of the Commission on Judicial Performance Insurance Program 61. Subject matter expertise and technical assistance with issues, including: Have used this service 203. Access and fairness 204. Appellate practice and procedure 205. Alternative Dispute Resolution 206. Civil and small claims 207. Collaborative courts 208. Complex litigation 209. Family and juvenile law 210. Judicial administration 211. Judicial ethics 212. Subject matter expertise 213. Jury instructions	requests for emergency orders		
construction, renovation, operation, and maintenance of court facilities 202. Management of the Commission on Judicial Performance Insurance Program 61. Subject matter expertise and technical assistance with issues, including: Have used this service 203. Access and fairness 204. Appellate practice and procedure 205. Alternative Dispute Resolution 206. Civil and small claims 207. Collaborative courts 208. Complex litigation 209. Family and juvenile law 210. Judicial administration 211. Judicial ethics 212. Subject matter expertise 213. Jury instructions	· · · · · · · · · · · · · · · · · · ·		
Insurance Program 61. Subject matter expertise and technical assistance with issues, including: Have used this service 203. Access and fairness 204. Appellate practice and procedure 205. Alternative Dispute Resolution 206. Civil and small claims 207. Collaborative courts 208. Complex litigation 209. Family and juvenile law 210. Judicial administration 211. Judicial ethics 212. Subject matter expertise 213. Jury instructions	construction, renovation, operation, and maintenance of court		_
Have used this service valuable 203. Access and fairness 204. Appellate practice and procedure 205. Alternative Dispute Resolution 206. Civil and small claims 207. Collaborative courts 208. Complex litigation 209. Family and juvenile law 210. Judicial administration 211. Judicial ethics 212. Subject matter expertise 213. Jury instructions			
Have used this service valuable 203. Access and fairness 204. Appellate practice and procedure 205. Alternative Dispute Resolution 206. Civil and small claims 207. Collaborative courts 208. Complex litigation 209. Family and juvenile law 210. Judicial administration 211. Judicial ethics 212. Subject matter expertise 213. Jury instructions	61. Subject matter expertise and technical assistance with issu	es, including:	
204. Appellate practice and procedure 205. Alternative Dispute Resolution 206. Civil and small claims 207. Collaborative courts 208. Complex litigation 209. Family and juvenile law 210. Judicial administration 211. Judicial ethics 212. Subject matter expertise 213. Jury instructions			service to be
205. Alternative Dispute Resolution 206. Civil and small claims 207. Collaborative courts 208. Complex litigation 209. Family and juvenile law 210. Judicial administration 211. Judicial ethics 212. Subject matter expertise 213. Jury instructions	203. Access and fairness		
206. Civil and small claims 207. Collaborative courts 208. Complex litigation 209. Family and juvenile law 210. Judicial administration 211. Judicial ethics 212. Subject matter expertise 213. Jury instructions	204. Appellate practice and procedure		
207. Collaborative courts 208. Complex litigation 209. Family and juvenile law 210. Judicial administration 211. Judicial ethics 212. Subject matter expertise 213. Jury instructions	205. Alternative Dispute Resolution		
208. Complex litigation 209. Family and juvenile law 210. Judicial administration 211. Judicial ethics 212. Subject matter expertise 213. Jury instructions	206. Civil and small claims		
209. Family and juvenile law 210. Judicial administration 211. Judicial ethics 212. Subject matter expertise 213. Jury instructions	207. Collaborative courts		
210. Judicial administration 211. Judicial ethics 212. Subject matter expertise 213. Jury instructions	208. Complex litigation		
211. Judicial ethics 212. Subject matter expertise 213. Jury instructions	209. Family and juvenile law		
212. Subject matter expertise 213. Jury instructions	210. Judicial administration		
213. Jury instructions	211. Judicial ethics		
2131 July Modraediens	212. Subject matter expertise		
214. Probation and mental health	213. Jury instructions		
	214. Probation and mental health		

2014-107 AOC Services ***62.** Please select the rating that best reflects the overall quality of service that you have received for this group of services. If you have not used any of the above services, please select the "no opinion" option. Excellent Satisfactory Good No Opinion Fair Poor 0 ***63.** How important, overall, is this group of services to your trial court operations? Somewhat Somewhat Very Important Neutral Unimportant Important Unimportant 0 0 9

2014-107 AOC Services *64. Have cuts to your budget made this group of services, overall, more important or less important to your operations? Much more Somewhat more Somewhat less Much less No Change important important important important 0 • **Additional Comments**

65. Legislative and	Budget Advo	cacy Services			
				Have used this service	Consider service to be valuable
215. Advocacy for J and technical assist on court-related leg	ance to legis	ators, staff, and			
216. Expertise and recommendations o		- , .	•		
217. Tracking of sta adopt rules, forms,	•			-	
218. Liaison and st court construction a			acilities issues,		
219. Coordination of hearings that impact			<i>y</i> ,		
220. Staff support t	to the Bench-I	Bar Coalition			
*66. Please select received for this please select the "r	group of serv	vices. If you have			
Excellent	Good	Satisfactory	Fair	Poor	No Opinion
•	<u> </u>	•	<u> </u>	<u> </u>	•
*67. How importa	nt, overall, is	this group of so	ervices to your t	rial court oper	ations?
Very Important	Somewha Important	ĭ Nauti	اه [.]	ewhat portant	Jnimportant
•	0	0		9	•

2014-107 AOC Services *68. Have cuts to your budget made this group of services, overall, more important or less important to your operations? Much more Somewhat more Somewhat less Much less No Change important important important important 0 • **Additional Comments**

Section 3: Evaluation

69. Mandated Reporting

os. Handated Reporting	Have used this service	Consider service to be valuable
221. Access To Visitation Grants Program		
222. Semi-Annual Report on Contracts for the Judicial Branch		
223. Trial Court Interpreters Program Expenditure Report		
224. Court Reporter Fees Collected & Expenditures for Court Reporter Services in Superior Court Civil Proceedings		
225. Demographics of the Bench		П
226. Sentencing of Criminal Defendants by Race and Ethnicity	П	
227. Judgeship Needs in the Superior Courts		□
228. Standards and Measures of Judicial Administration		
229. Annual Special Funds Expenditure Report		□
230. Annual Trial Court Allocations Report		
231. Phoenix System Status Update Report		□
232. Purchase and Lease of Electronic Recording Equipment		
233. Trial Court Revenue, Expenditure, and Fund Balance Constraints		•
234. 2 Percent Trial Court Trust Fund State-Level Reserve Funding Requests		
235. Statewide Collections of Court-Ordered Debt		
236. Receipts and Expenditures from Local Courthouse Construction Funds		
237. Judicial Branch AB 1473 Five-Year Infrastructure Plan		_

238. Special facilities program reports requested by the legislature 239. 5-Year Language Use and Needs Study 240. Criminal Justice Realignment Data 241. California Community Corrections Performance Incentives Act of 2009: Findings from SB 678 Program 242. Quarterly & annual reports on facility modification budgets, projects, and expenditures *70. Please select the rating that best reflects the overall quality of service that you have received for this group of services. If you have not used any of the above services, please select the "no opinion" option. Excellent Good Satisfactory Fair Poor No Opinion *71. How important, overall, is this group of services to your trial court operations? Very Important Somewhat Neutral Somewhat Unimportant Unimportant	2	014-107 AOC S	ervices				
239. 5-Year Language Use and Needs Study 240. Criminal Justice Realignment Data 241. California Community Corrections Performance Incentives Act of 2009: Findings from SB 678 Program 242. Quarterly & annual reports on facility modification budgets, projects, and expenditures *70. Please select the rating that best reflects the overall quality of service that you have received for this group of services. If you have not used any of the above services, please select the "no opinion" option. Excellent Good Satisfactory Fair Poor No Opinion *71. How important, overall, is this group of services to your trial court operations? Very Important Somewhat Important Neutral Unimportant Unimportant		238. Special facilitie	s program rer	orts requested h	by the legisla	ture	
240. Criminal Justice Realignment Data 241. California Community Corrections Performance Incentives Act of 2009: Findings from SB 678 Program 242. Quarterly & annual reports on facility modification budgets, projects, and expenditures *70. Please select the rating that best reflects the overall quality of service that you have received for this group of services. If you have not used any of the above services, please select the "no opinion" option. Excellent Good Satisfactory Fair Poor No Opinion *71. How important, overall, is this group of services to your trial court operations? Very Important Somewhat Important Neutral Somewhat Unimportant Unimportant		·		·	,		
241. California Community Corrections Performance Incentives Act of 2009: Findings from SB 678 Program 242. Quarterly & annual reports on facility modification budgets, projects, and expenditures *70. Please select the rating that best reflects the overall quality of service that you have received for this group of services. If you have not used any of the above services, please select the "no opinion" option. Excellent Good Satisfactory Fair Poor No Opinion *71. How important, overall, is this group of services to your trial court operations? Very Important Somewhat Important Neutral Unimportant Unimportant						П	
 *70. Please select the rating that best reflects the overall quality of service that you have received for this group of services. If you have not used any of the above services, please select the "no opinion" option. Excellent Good Satisfactory Fair Poor No Opinion *71. How important, overall, is this group of services to your trial court operations? Very Important Somewhat Important Neutral Somewhat Unimportant Unimportant 		241. California Comi	munity Correc	tions Performand	ce Incentives	Act \square	
received for this group of services. If you have not used any of the above services, please select the "no opinion" option. Excellent Good Satisfactory Fair Poor No Opinion *71. How important, overall, is this group of services to your trial court operations? Very Important Somewhat Important Neutral Somewhat Unimportant Unimportant		-	•	n facility modific	cation budget	cs, □	П
*71. How important, overall, is this group of services to your trial court operations? Very Important Somewhat Important Neutral Neutral Unimportant Unimportant		received for this olease select the "n	group of serv to opinion" op	ices. If you have ption.	e not used a	iny of the above	e services,
Very Important Somewhat Important Neutral Somewhat Unimportant Unimportant		• EXECUTE 11					O
Very Important Important Neutral Unimportant Unimportant							
	3	k71. How importan	•		_	<u>-</u>	erations?
	•	•	Somewhat		- al	Somewhat	
		Very Important	Somewhat Important	Neutra	- al	Somewhat nimportant	Unimportant

2014-107 AOC Services *72. Have cuts to your budget made this group of services, overall, more important or less important to your operations? Much more Somewhat more Somewhat less Much less No Change important important important important 0 • **Additional Comments**

256. Assistance to court leaders with addressing internal

Section 3: Evaluation

73. Operations Support Services Consider Have used service to be this service valuable П 243. Assigned Judges Program 244. Appellate Court-Appointed Counsel Program administration and support 245. Preparation and distribution of Oral Argument Calendar, П Summary of Cases Accepted, Conference List, and Notice of Forthcoming Filings for Supreme Court П 246. Administration of Special Masters assignment 247. Civil Case Coordination 248. Management of Petitions for Coordination of Complex Civil П Cases 249. Tribal/State court coordination support П 250. Vexatious Litigants List administration 251. Jury improvements in support of initiatives that enhance the utilization of jurors and the jury process 252. Federal, state, and private foundation fund development and П П grant administration 253. Trial Court Business Processing Reengineering expertise and training 254. Consultative services, technical and complex analytical П assistance for court administration and operational matters 255. Data gathering and recommendations for court operational and administrative issues

П

2011 107 7100	Services				
governance, mana	gement and o	perational issues			
257. Information-s	haring throug	h meetings of court	leaders		
74. Analytical and	administrativ	e support to:			
				Have used this service	Consider service to be valuable
258. Administrativ	e Presiding Ju	istices			
259. Presiding Jud	ges				
		tors and Court Exec iding Justices Advis			
261. Trial Court Pr	esiding Judge	Advisory Committe	e		
262. California Cou	urt Clerk Asso	ciation			
263. Appellate Ind (AIDOC)	igent Defense	Oversight Advisory	y Committee		
264. Court Executi	ves Advisory	Committee			
received for this please select the "Excellent	group of se	hat best reflects the vices. If you have option. Satisfactory			
•					
	ant, overall, i	s this group of ser	vices to you		ations?
	ant, overall, i Somewha Importar	at Neutral	S	r trial court oper	rations? Unimportant

2014-107 AOC Services *77. Have cuts to your budget made this group of services, overall, more important or less important to your operations? Much more Somewhat more Somewhat less Much less No Change important important important important 0 • **Additional Comments**

78. Research and	d Data Servi	ces			
				Have used this service	Consider service to be valuable
265. Annual Cour	t Statistics R	eport			
266. Judicial Brar assistance, maint		Information Syste eporting	m technical		
267. Workload-basupport	ased Allocatio	n Funding Methodo	logy research	•	•
268. Judge and s	taff workload	measures and ana	lysis	П	
269. Authorized a	269. Authorized and filled judgeships data and reporting				
270. Conversion judgeships	of Subordinat	e Judicial Officer po	ositions to		
271. Technical su allocations agains		uate staffing or jud nodel projections	licial officer	•	•
•		r branch data from chers, and law firm	•		
273. Data review	and reporting	9			
274. Production of	of the annual	Jury Data Report			
	is group of s	that best reflects ervices. If you hav ' option.			
Excellent	Good	Satisfactory	Fair	Poor	No Opinion
0	•	•	•	•	•

2014-107 AOC Services *80. How important, overall, is this group of services to your trial court operations? Somewhat Somewhat Neutral Very Important Unimportant Important Unimportant <u>•</u> 0 ***81.** Have cuts to your budget made this group of services, overall, more important or less important to your operations? Much more Somewhat more Somewhat less Much less No Change important important important important 0 **Additional Comments**

82. Security Servic	es				
				Have use this servi	Service to he
275. Judicial Online	Privacy Prote	ction Program			
276. Threat and inc	cident coordina	ation and consu	Itative servi	ces	
277. Emergency planoing operations planning		eparedness/cont	inuity of		•
278. Physical secur risk analysis	curity consultation, assessment, site surveys and				П
279. Screening Equ	quipment Replacement Program				□
280. Trial Court Sec	curity Grant Pr	ogram			
*83. Please select the rating that best reflects the overall quality of service that you have received for this group of services. If you have not used any of the above services, please select the "no opinion" option.					
Excellent	Good	Satisfactory	Fair	Poor	No Opinion
0	<u> </u>	<u> </u>	<u> </u>	<u> </u>	•
*84. How importa	nt, overall, is	this group of s	ervices to y	our trial court o	perations?
Very Important	Somewhat Important	NEUT	ral	Somewhat Unimportant	Unimportant
•	•	•		•	•

2014-107 AOC Services ***85.** Have cuts to your budget made this group of services, overall, more important or less important to your operations? Much more Somewhat more Somewhat less Much less No Change important important important important 0 • **Additional Comments**

Section 4: Conclusion

Section 4: Conclusion
*86. Were you aware that the AOC provides to the trial courts all of the services included in this survey? • Yes • No
*87. Are there any services that the AOC does not provide that you believe would be useful to the trial courts?
© Yes
No No

Section 4: Conclusion

Section 4: Conclusion
*88. Please list any additional services, not currently offered by the AOC, that you believe would be useful to the trial courts.
*89. So that we can better understand the extent to which trial courts are currently obtaining support services from entities other than the AOC, please tell us: do you contract with other courts, or have any other working relationships with other courts, in order to receive services?
• Yes
© No

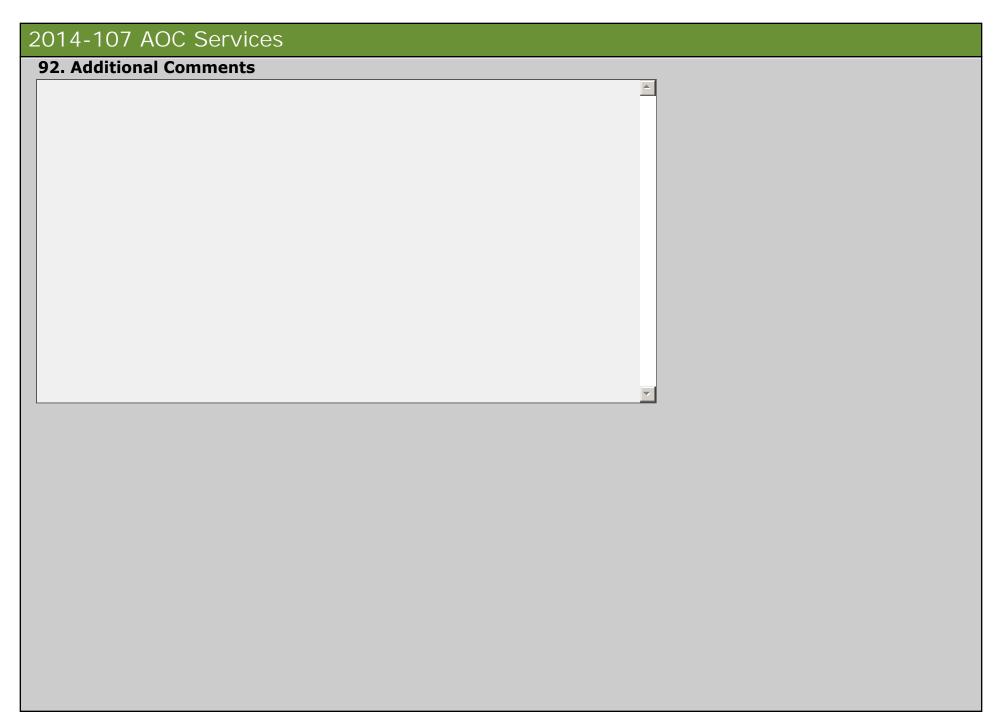
2014-107 AOC Services
Section 4: Conclusion
*90. Please list all of the services that you receive through a contract, or other working relationship, with another court(s):

Section 4: Conclusion

*91. The following is an alphabetized list of all AOC offices. Please evaluate the services that each office provides according to their overall importance to the operations of your court.

	Very Important	Somewhat Important	Neutral	Somewhat Unimportant	Unimportant	Unaware of this office
Center for Families, Children & the Courts	•	•	•	•	•	•
Center for Judiciary Education and Research	•	•	0	•	•	•
Court Operations Special Services Office	•	•	•	•	•	•
Criminal Justice Court Services Office	•	•	C	•	•	0
Executive Office	•	•	O	O	•	O
Fiscal Services Office	•	•	0	•	•	•
Human Resources Services Office	•	•	•	•	•	•
Information Technology Services Office	•	•	O	•	•	0
Internal Audit Services	•	•	•	•	•	•

2014-107 AOC Se	rvices						
Judicial Branch Capital Program Office	•	•	O	O	•	•	
Judicial Council Support Services	•	•	•	•	•	•	
Legal Services Office	0	0	•	•	•	•	
Office of Administrative Services	•	•	•	•	•	•	
Office of Appellate Court Services	0	0	•	•	•	•	
Office of Communications	•	•	()	•	•	•	
Office of Governmental Affairs	•	•	0	0	•	•	
Office of Real Estate and Facilities Management	•	•	•	•	•	•	
Special Projects Office	•	0	•	•	•	•	
Trial Court Administrative Services Office	•	•	•	•	•	•	
Trial Court Liaison Office	•	•	•	•	•	•	



aocsurvey@auditor.ca.gov.

End of Survey

Thank you for completing this survey.

If you have any questions or concerns, please contact Whitney Smith at (916) 445-0255 or e-mail